

Security

One of the goals of Children's Ministries is to provide a safe, secure, and loving environment for children. In an effort to accomplish this we have several measures to protect our children, their parents, and our church.

Sign In/Sign Out Procedures

When parents bring their child to the nursery, they must follow a sign in procedure. Sign In Information includes: Child's Name, Child's Number from the Parent's Keychain and Child's Name-tag, If Snacks are Ok, Allergy Information, Special Instructions for your child, and Parent's Signature for sign in and sign out. Your child will only be released to his/her parent or another adult noted on the Nursery Registration Form. Children will NOT be released to siblings.

Parent Keychains

Keychains are given to each parent when they sign their child in at the nursery. The parents have a number attached to their keychain. The child will have the same number attached to his/her name-tag which the child will wear on his/her back. When the parent picks their child up, the nursery staff will make sure the number on the parent's keychain is the same as the number on the child's name-tag.

Nursery/ Sunday School Registration Form

Parents must fill out a Registration Form for each child in the nursery or Sunday School. This information is used to get to know your child better as well as to make us aware of any special needs your child may have. All visitors must fill out a registration form before leaving their child in the nursery.

Elementary Age Children Dismissal (Pre-K- 5th)

Children in Pre-K-5th grades must remain in their classroom until picked up by their parents or dismissed by their teacher per parents' request indicated on the Sunday School Registration Form.

Bathroom Runs

For the safety of the child as well as your own, always take at least two children with you to the bathroom. Nursery volunteers must take at least two children to the ladies restroom and must leave the restroom door open.

Teacher Identification

All teachers and nursery volunteers in the classrooms are required to wear Trinity name-tags or nursery sticky name-tags. If someone comes to your classroom and says

that they are a parent or are from another church and "just want to look around"
please direct them to the Children's Ministries Team.