

## **Trinity Nursery FAQ's**

### **Q. What happens if my child needs me?**

A. When you drop your child off in the nursery you will sign him/her in and you will indicate on the sign in sheet your location during worship and Sunday School. If your child needs you, a volunteer will come to get you.

### **Q. What happens in the event of an emergency?**

A. In an emergency situation involving the entire building, you will be instructed where to pick up your child. If there is an emergency specific to your child, a volunteer will locate you immediately. If it is necessary, our volunteer may call 911 before contacting you. Please inform the volunteer staff of any special condition your child may have.

### **Q. How do I sign in or register my child?**

A. The first time your child attends the nursery you will be asked to fill out a Nursery Registration Form. Each Sunday you will sign your child in on the sign in sheet and sign them out when you return to pick them up. You will also be given a keychain with a number on it. Your child will have the same number attached to his/her name-tag. Numbers will be checked when you pick up your child.

### **Q. What do you do with the information on the registration form?**

A. We use the information from the card to get to know your child better as well as any special needs your child may have. Your information is never shared with outside organizations.

### **Q. When do children move up to the next nursery room?**

A. We currently have two nursery classrooms. The infant room (which includes a sleeping/ nursing room) is for babies 6 weeks–17 months of age. Our toddler room is for children 18 months–3 years old. At age four children will no longer attend the nursery during the worship service. They may attend children's church or sit with their parents. Beginning in Pre-K, children are divided by grade and promoted each year accordingly. If your child is four years old and not yet in Pre- K, he/she will attend Sunday School in the toddler nursery.

### **Q. Will my child get a snack in the nursery?**

A. We do offer snacks in the nursery. Our snacks include: graham crackers, pretzels, animal crackers, goldfish, and fruit snacks. (Our nursery is peanut-free). Please inform us if your child has a food allergy.

### **Q. What should my child bring with them to the nursery?**

A. Please bring a bottle or sippy-cup for your child along with a diaper bag. Please label cups, bags, and security items. Please also bring one diaper or pull up for each hour you will be away from your child.

**Q. What is your health policy?**

A. We want to provide a safe, healthy, and loving environment for all of the children under our care. Please do not bring your child to the nursery if your child has:

- A runny nose, cough, or nasal discharge (green or yellow discharge)
- Vomitted or had diarrhea in the last 48 hours.
- Run a fever in the last 24 hours.
- Been on an antibiotic for less than 48 hours.
- An unexplained rash or any kind of contagious infection.

**Q. Is there a private place to nurse my baby?**

A. You may nurse your baby in the baby nursery room. There are two rooms attached to the nursery where you can have a private and quiet area to nurse.

**Q. Do you need volunteers?**

A. We are always looking for volunteers to serve in the nursery and in other areas of children's ministry. Please contact Denise Steinbrueck, our Nursery Coordinator, if you are interested in volunteering.

**Q. What are your requirements for your volunteers?**

A. Nursery volunteers must be at least sixteen years old and a long time visitor or member of Trinity Church. (\*\*If a 13-15 year old female's parent is volunteering in the nursery, the teen may help in the same room that their parent is volunteering in.) All volunteers age eighteen and older must complete a background check before volunteering in the nursery. We do not allow boys or single men to volunteer in the nursery.

**Q. Who is caring for my child?**

A. The children in the nursery are cared for by Trinity volunteers. The toddler room has 2-3 volunteers and the baby room has 2-3 volunteers. If your child regularly attends the nursery, you will be added to the volunteer schedule.